**Erum Hashmi** **B-18, block-18, Gulshan-e-Iqbal, Karachi Phone: 03122001071**

**Objective:** To become competent professional.

**Summery:**

Excellent experienced in handling corporate financial nd taxation matters of the organization that include audits, Tax return, accounts, legal documentation.

Sound knowledge & working experienced in Islamic financing.

**Finance & Accounts Consultant** **2016 Responsibilities**

**Oktopus 360 Media**

Perform annual and interim reporting, developing budgets.
Control overseeing direct and indirect taxation matters of the company.
Managing commercial activities of business and with banks.
To deal with tax authorities and auditors, correspondence with principal and perform secretarial function.

**Manager Finance & Accounts**

**Orient Advertising** **2005-2014 Responsibilities:**

Develop finance organizational strategies by contributing financial and accounting Information.
Developing organizational prospects by studying economic trends and revenue Opportunities, arranging funds and building relations with banks and other financial Institutions.
Analyzing organization operations, identifying opportunities for improvement cost reduction and system enhancement, accumulating capital for fund expansion.
Monitoring financial performance by measuring and analyzing results.
Rendering the summary of annual financial statements of company to BOD highlighting the overall financial performance of company and any deviations from annual budgets.

## Academic Qualification:

**MBA (Finance)** **PAF-Karachi Institute of Economics & Technology** **2003**
**MBA(Islamic Banking &Finance) Commecs** **2017**
**ACMA (Part qualified) institute of Cost and Management Accountant** **2007**
**LLB Karachi university** **2002**
**M.ED Indus university** **2014**

## Previous Experience:

**Z.A.Lakhani** **Audit Officer** **2000-2005**

To review and appraise the soundeness,adequacy and application of accounting Financial & operational controls.
To formulate audit programs in such a way that all aspects of financial transactions are audited.
To prepare reports containing observations comments and recommendations based On carried out work.

**Habib Bank** **Finance officer** **1994-2004**

**Women bank** **Finance Officer** **1990-1992**

## Refrence:

Available on Request